

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com website: www.tarrington.org.uk

**Councillors are Summoned to Attend a Meeting of the Parish Council
to be held at the Lady Emily Community Hall
on Monday 13th March 2017 at 7.30pm**

AGENDA

1. To Note any Apologies for Absence and the Reason for Absence
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held 9th January & 8th February 2017
4. To Receive Presentation of Planning Proposal for Land West of Garbrook from Collins Design & Build Ltd – **for information only, this is not a consultation and councillors will not make any comment**
5. To Receive a Brief Report from Backbury Ward Councillor John Hardwick
6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council
(Please note: Decisions cannot be made on items not on the agenda) *Time limited at the discretion of the chairman*
7. Planning: **NB: no paper copies of planning applications are available to view at the meeting unless specified – please view online prior to the meeting at www.herefordshire.gov.uk/planning**
 - 7.1 To Consider Planning Applications referred for comment:-
170607 – Highfield, 4 Church View, Tarrington, HR1 4FE
Proposed works to Willow (T1)
 - 7.2 To Note Planning Decisions Received from Hereford Council
8. **Tarrington Neighbourhood Development Plan**
 - 8.1 To Discuss and Decide Future Work on NDP
 - 8.2 To Consider NDP Grant Funding
9. **Finance:**
 - 9.1 To Note and Agree Payroll Provider Service Charges for 2017/18
 - 9.2 To Discuss Internal Auditor for End of Year Accounts
 - 9.3 To Note Finance Report and Bank Balances
 - 9.4 To Consider Payments of Outstanding Accounts:-
000748: HALC – Annual Subscription - £435.82
000749: LECH – room hire Jan/Feb - £22.50
000750: J Chester – clerk Jan/Feb – as agreed
000751: HMRC - PAYE Jan/Feb - £7.00
Direct Debit – PWLB – loan repayment - £419.61
000752: R J Barrell – Jubilee Green Hedge Trimming - £60.00
000753: R Mills – lengthsman - £670.20
10. **Highways/Footpaths:**
 - 10.1 To Note Report(s) from Balfour Beatty Locality Steward
 - 10.2 To Discuss any new Highways / P3 footpath issues and any works for the lengthsman
 - 10.3 To Agree purchase of “Rights of Way – Restoring the Record” book
11. **Information Section / Correspondence / Discussion**
 - 11.1 To Discuss Annual Parish Meeting
 - 11.2 To Note and Discuss Councillor Vacancy
 - 11.3 To Consider Motion Sensor Light for Church View Carpark
 - 11.4 To Discuss Bus Shelter
 - 11.5 To Discuss Website
 - 11.6 To Review Section 106 wish list
 - 11.7 To Review Information and Outstanding Actions
12. **Governance / Training / Meetings**
 - 12.1 To Receive Reports from any meetings attended
 - 12.2 To Note any meetings and/or training dates
13. To Raise Items for next scheduled Parish Council Meeting (no discussion)
14. To Confirm Date of Next Scheduled Meeting as Monday 8th May 2017

Signed: *JLChester*

(Clerk to the Parish Council)

Dated: 6th March 2017

The press and public are cordially invited to attend the meeting

INFORMATION SHEET – MARCH 2017

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Lengthsman given list of jobs to complete
- Lengthsman / P3 Grant Scheme Forms returned to Balfour Beatty
- NDP advice sought
- Fownhope PC invoiced for SID hire to Jan 2017
- 2015/16 VAT reclaimed

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Herefordshire Council – Invitation to Travellers Site Drop-in Session 6th Feb *
- HALC – Information Corner January *
- HALC – Spring Training Diary *
- Herefordshire Council – Waste Charges Consultation *
- Herefordshire Council – letter re discharge of planning conditions *
- Herefordshire Rural Hub Newsletter *
- Neighbourhood Development Team – Newsletter 14 *
- Herefordshire Council – West Midlands Constituency Boundary 2018 Review *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
July 2016	5	All	Complete	Investigate litter and overhanging hedges and road defects in parish and bring to next meeting
Sept 2016	10.2	clerk	Complete	Arrange for trimming and thinning of hedge at Church View
Nov 2016	7.1	JT	Complete	Explore options for NDP
Nov 2016	9.1	JW		Check bridge repair on TR15 has been completed
Nov 2016	9.2	PG		Repair gatepost at Jubilee Green
Nov 2016	9.2	PG/JT/AB	Complete	Tour parish and report and road defects to clerk
Nov 2016	10.1	PG		Take photos of old bus stop and carry out survey and produce plan to discuss at January meeting
Nov 2016	10.3	PG		Reposition Durlow Common Notice Board
Nov 2016	10.4	Clerk		Add church car park matting to Section 106 wishlist
Dec 2016	7	AB		Explore Defibrillator options and report to March meeting
Jan 2017	7	Clerk / All		Explore how to proceed NDP & grant options
Jan 2017	9.2	JW		Speak to HC & landowner re footbridge and gate on TR15
Jan 2017	9.2	PG/JT/AB	complete	Tour parish and report and road defects to clerk
Jan 2017	9.3	clerk	complete	Article to be put in Tatler asking for road accident reports
Jan 2017	10.2	clerk		Invite speakers to Annual Parish meeting
Jan 2017	10.3	RH		Investigate options for motion sensor light for Church View carpark
Jan 2017	10.5	Clerk		Explore possibility of a grant for exclusive PC website

PLANNING RECORD

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
11.11.16	163429	Hill Farm, Tarrington, HR1 4HR Application for removal of condition 4 of planning permission (DCCE2005/0125/F) to allow Hill Farm to be sold as two separate units	The Parish Council have no objection to this application but would wish to see clear boundary defined and the land to remain agricultural	GRANTED 16.1.17
2.1.216	163891/L	Oak House, Tarrington, HR1 4JF Proposed change of windows	PC no objection to this application	GRANTED 6.2.17
20.12.16	P164028/PA7 (Prior Approval Application)	Aldersend Farm, Tarr. HR1 4ET Proposed steel framed agricultural building to cover an existing cattle handling area.	PC not asked for comments as this is a prior approval application	PRIOR APPROVAL REFUSED 21.12.16
2.2.17	P170097/AM	Church Hill, Tarrington, HR1 4EU Proposed non-material amendment to planning permission ref 161027 (Upgrade fabric of existing cottage, demolition of flat-roof extension and replacement with pitched two storey extension) – Amendment to first floor fenestration on north elevation. Removal of window facing west on ground floor dining area. Addition of air source heat pump on east elevation. Addition of lean-to plant room/pantry to east elevation	**NOTIFICATION ONLY – PARISH COUNCIL NOT ASKED TO COMMENT**	GRANTED 2.3.17
27.2.17	P170651/PA7 (Prior Approval Application)	Hop Field – West of The Hop Kiln Grid Ref E363431 N240257 Tarrington Proposed agricultural storage building	PC not asked for comments as this is a prior approval application	PRIOR APPROVAL REFUSED 7.3.17

Reports from Meetings attended