

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com website: www.tarrington.org.uk

Councillors are Summoned to Attend a Meeting of the Parish Council to be held at the Lady Emily Community Hall on Monday 21st November 2016 at 7.30pm

AGENDA

1. To Note any Apologies for Absence and the Reason for Absence
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held Monday 12th September 2016
4. To Receive a Brief Report from Backbury Ward Councillor John Hardwick
Public Participation Session for Local Residents to raise matters relevant to the Parish Council
(Please note: Decisions cannot be made on items not on the agenda) *Time limited at the discretion of the chairman*
6. **Planning: NB: no paper copies of planning applications are available to view at the meeting unless specified – please view online prior to the meeting at www.herefordshire.gov.uk/planning**
 - 6.1 To Consider Planning Applications referred for comment:-
 - 6.1.1. **Hill Farm, Tarrington, HR1 4HR**
Application for removal of condition 4 of planning permission (DCCE2005/0125/F) to allow Hill Farm to be sold as two separate units
 - 6.2 To Note Planning Decisions Received from Hereford Council
7. **Tarrington Neighbourhood Development Plan**
 - 7.1 To Receive Report from NDP Steering Group
 - 7.2 To Decide Parish Council NDP funding
8. **Finance:**
 - 8.1 To Note Finance Report and Bank Balances
 - 8.2 To Consider Payments of Outstanding Accounts:-
 - 000737: EZ Hosts Ltd – website annual fee domain name - £15.00
 - 000738: LECH – room hire Sept/Oct - £26.25
 - 000739: Richard Morgan – grass cutting July-Oct - £418.00
 - 000740: J Chester – clerk Sept/Oct – as agreed
 - 000741: HMRC PAYE - £3.60
 - 000742: Radbournes – materials for bench - £129.48
 - 8.3 To Discuss Application for 2017 grant request from Tarrington Tatler
 - 8.4 To Discuss Tender received for 2017 grass cutting and ditch maintenance
 - 8.5 To Discuss and Agree 2017/18 Precept Requirement
9. **Highways/Footpaths:**
 - 9.1 To Note Report(s) from Balfour Beatty Locality Steward
 - 9.2 To Discuss any new Highways / P3 footpath issues and any works for the lengthsman
10. **Information Section / Correspondence / Discussion**
 - 10.1 To Discuss Bus Shelter
 - 10.2 To Discuss Frequency of Parish Council Meetings
 - 10.3 To Discuss Durlow Notice Board
 - 10.4 To Receive Comments on Church Car Parking
 - 10.5 To Discuss Defibrillator(s) for the village
 - 10.6 To Review Information and Outstanding Actions
11. **Training/Meetings**
 - 11.1 To Receive Reports from any meetings attended
 - 11.2 To Note any meetings and/or training dates
12. **To Raise Items for next scheduled Parish Council Meeting (no discussion)**
13. **To Confirm Date of Next Scheduled Meeting**

A resolution will be passed to exclude the public for the following confidential item

14. **Employment Matters:**
 - 14.1 To Discuss Clerk's Appraisal and Contract of Employment

Signed: *JL Chester*

(Clerk to the Parish Council)

Dated: 14th November 2016

The press and public are cordially invited to attend the meeting

INFORMATION SHEET – NOV 2016

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP support work done
- Appraisal attended
- HALC “Social Media & The Law” training course attended
- SLCC meeting attended
- HALC AGM & Conference attended

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- HALC – Eastern Area Meeting 9th Nov papers *
- HALC – AGM & Conference *
- Herefordshire Council – Hfd Council Budget Meeting 28th July Presentation Slides *
- Herefordshire Council – Refugee & Asylum Seeker update *
- Herefordshire Council – Local Flood Risk Management Consultation 30 Jan 2017 *
- Herefordshire Council – “Your conversation” Healthwatch survey *
- Herefordshire Council – Broadband Survey *
- Herefordshire Council – Parliamentary Constituency Boundary proposals *
- Herefordshire rural Hub Newsletter *
- West Mercia Police – SNT Newsletter *

* Circulated to Cllrs.

Outstanding Actions - These are the consolidated actions outstanding after the last meeting held on 12TH September 2016:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
March 2016	8c	RH		Produce map for Open Green Spaces
May 2016	11c	RH		Check who is responsible for rubbish on churchyard road
July 2016	9.2	clerk	Complete	Purchase fixing materials for benches
July 2016	5	All		Investigate litter and overhanging hedges and road defects in parish and bring to next meeting
July 2016	8.3	RH		Speak to resident re hedge obscuring road signs
July 2016	9.4	RH/PG		Take photos of old bus stop and carry out survey
July 2016	9.5	Clerk		Arrange meeting with Hereford Council to discuss speed concerns at Garbrook
July 2016	9.6	All		Obtain residents feedback re church car parking
Sept 2016	4	JW		Forward draft ward cllr report to J Hardwick before submission to Tatler
Sept 2016	7.1	Ward Cllr	complete	Chase Hfd Council for review on NDP
Sept 2016	8.2	Clerk		Amend standing orders to reflect how cllrs obtain information
Sept 2016	9.3	JT/MT/Clerk		Precept working group meeting
Sept 2016	9.3	JT	complete	Put explanation of Precept in Tatler
Sept 2016	10.2	PG/JT		Tour parish and report and road defects to clerk
Sept 2016	10.2	clerk		Arrange for trimming and thinning of hedge at Church View
Sept 2016	11.4	clerk	complete	Offer same SID Terms as Fownhope to Dormington & Mordiford PC

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
15.4.16	161027	Church Hill, Church Lane, Tarrington, HR1 4EU Upgrade fabric of existing cottage, demolition of flat-roofed extension and replacement with pitched roof two storey extension	PC support this application and feel that the attractive design will enhance its surroundings and the village	GRANTED 25.5.16
18.5.16	161393	Buildings at Little Tarrington Farm Little Tarrington Herefordshire HR1 4JA	PC are disappointed that this is a retrospective application but do support the application as it is an asset to	GRANTED 25.7.16

		Retrospective planning application for the change of use of former agricultural buildings for commercial uses (Class B2).	the parish providing employment. However the parish council hope that consideration is given to the capacity of the existing septic tank, the extra foul water and run off water arrangements and the recycling of waste products particularly if further expansion is anticipated.	
28.6.16	161681	Framfield Church Lane Tarrington Hereford Herefordshire HR1 4EU T1 Large Cedar tree - remove third forked branch from base of trunk and remove largest part of lowest limb to base	PC support this application and trust that Herefordshire Council will seek expert advice	REFUSED 15.8.16
11.7.16	161894	Swan House Tarrington Hereford Herefordshire HR1 4EU Proposed extension to garage to form summer house and restatement of 3 windows	PC support this application	GRANTED 15.8.16

Reports from Meetings