

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com

**Councillors are summoned to attend a Meeting of the Parish Council
to be held at the Lady Emily Community Hall on Monday 13th November
2017 at 7.30pm**

AGENDA

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held on 11th Sept and 23rd October 2017
4. To Receive a Brief Report from Backbury Ward Councillor John Hardwick
5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
6. **Planning: NB: no paper copies of planning applications are available to view at the meeting unless specified – please view online prior to the meeting at www.herefordshire.gov.uk/planning**
 - 6.1 To Consider Planning Applications referred for comment:
173826 – 1 Garbrook, Tarrington, HR1 4JF
Application for approval of reserved matters following outline approval (172017 – Erection of a pair of semi detached dwellings)
 - 6.2 To Discuss Ways of Improving Parish Councils Response to Planning Applications
 - 6.3 To Note Decisions Received from Herefordshire Council
 - 6.4 To Discuss Herefordshire Council Travellers Site DPD Consultation Document
7. **Highways/Footpaths:**
 - 7.1 To Note Weekly Reports from Balfour Beatty Locality Steward
 - 7.2 To Discuss any New Highways / P3 Footpath Issues
 - 7.3 To Discuss meeting with Locality Steward to Discuss Traffic Regulation Order
 - 7.4 To Discuss Maintenance of Jubilee Green
8. **Finance:**
 - 8.1 To Note Financial Report and Bank Balances
 - 8.2 To Consider Grant Request from Tarrington PCC for Churchyard Maintenance
 - 8.3 To Consider Grant Request from Tarrington Tatler Magazine
 - 8.4 To Consider Payments of Outstanding Accounts: -
000777: R Morgan – grass cutting Oct 2017 - £175.00
000778: J Chester – clerk expenses Sept/Oct - £428.04
000779: HMRC – PAYE Sept/Oct - £45.40
000780: EZ Hosts Ltd – Parish Website Annual Domain Name - £15.00
000781: LECH – hall hire Sept/Oct - £30.00
000782: Grant Thornton – Annual external audit fee - £120.00
000783: Autela Group - Payroll Services Q2 - £38.40
000784: Tarrington PCC – annual grant – £700 TBC (8.2 above)
000785: Tarrington Tatler – annual grant - £700 TBC (8.3 above)
 - 8.5 To Decide Precept Requirement for 2018/19
 - 8.6 To Complete Forms to amend Bank Details and Signatories
9. **Information Section / Correspondence / Discussion:**
 - 9.1 To Discuss Letter from PCC re Church Lane
 - 9.2 To Discuss Transparency Act Grant and Website
 - 9.3 To Review Information and Outstanding Actions
 - 9.4 To Receive Reports from any meetings attended
 - 9.5 To Note any meetings and/or training dates and decide attendees
10. To Raise Items for next scheduled Parish Council Meeting (no discussion)
11. To Note Date and Time of Next Scheduled Meeting – Monday 15th November at 7.30pm

Signed: *JL Chester*

(Clerk to the Parish Council)

Dated: 7th November 2017

The press and public are cordially invited to attend the meeting

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- “In the Open” Training Course attended
- Meeting with Locality Steward arranged to discuss TRO
- Budget 2018/19 prepared
- Extra ordinary PC meeting arranged
- New Councillor forms forwarded to HC

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner *
- Herefordshire Rural Hub – October & November newsletters *
- Herefordshire Council – invitation to speak at Planning Committee meeting 15th Nov*
- Herefordshire Council – Litter in parishes *
- Herefordshire Council – Community Housing Fund *
- Herefordshire Council – Weeping Window Poppy Installation *
- Herefordshire Council – Local Plan Travellers DPD Consultation *
- Community First e bulletin *
- SNT newsletter *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Jan 2017	7	Clerk / All	Ongoing	Explore how to proceed NDP & grant options
Jan 2017	10.3	RH	Ongoing	Investigate options for motion sensor light for Church View carpark
July 2017	10b	JW	Complete	Liaise with lengthsman re clearance of TR5 footpath
July 2017	10b	JW/RH		Tour parish to identify defects to report
July 2017	10c	MD/RH/TK		Progress TRO forms
July 2017	10d	clerk	Complete	Purchase SID battery charger
July 2017	12b	clerk	Complete	Send S106 wish list to Hfd Council
July 2017	12d	clerk	Ongoing	Apply to HALC for website grant
July 2017	12e	TK	Complete	Contact organisation re defibrillator
July 2017	12f	RH	Complete	Put drone advice in Tatler
Sept 2017	3.1	LO / Clerk	complete	Return ROI & DOA forms to Hfds Council
Sept 2017	7	RH		Speak to resident ref herbicide along wall of Old Rectory
Sept 2017	9.2	clerk		Ask lengthsman to liaise with P Grey ref stiles and gates
Sept 2017	9.4	clerk	complete	Arrange meeting with locality steward re TRO
Sept 2017	9.5	clerk	ongoing	Request quote for jubilee green hedge maintenance
Sept 2017	10.3	Clerk / JW/MD/MT		Arrange finance working group meeting to discuss 2018/19 budget and precept
Sept 2017	10.4	clerk		Arrange new bank forms
Sept 2017	11.1	JW		Send Ward Cllr all correspondence on Church Lane
Sept 2017	11.6	MD		Forward HC Power Point presentation on Waste & Minerals

PLANNING RECORD (last six months – for older applications please visit www.herefordshire.gov.uk)

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
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16.3.17	170915	The Cider House, Oak House, HR1 4JF Proposed replacement of the door with bricks and reinstate the original window style to match the one on the left-hand side of the door	PC no objection to this application	GRANTED 4.7.17
6.4.17	171165	Land North of School Lane, Tarrington Site to erect up to 15 dwellings. All matters reserved apart from access	PC comments – please see minutes of meeting held 8 th May 2017	REFUSED 30.6.17
21.4.17	171482	Marlborough Cottage, Durlow Common. HR1 4JQ Proposed removal of rear conservatory and erection of new single storey side/rear extension	PC support this application	GRANTED 15.6.17
11.5.17	171715	Hop Field – West of The Hop Kiln Grid Ref E363431 N240257 Tarrington Steel portal framed agricultural storage building	PC no objection to this application	GRANTED 3.7.17
22.5.17	171777	Land between Garbrook and Little Tarrington Common Road, HR1 4JA Proposed mixed use development comprising 25 dwellings including 7 affordable, 4 live-work units and associated roads and footpaths, junction improvements, sustainable drainage, informal public open space, hedgerow and tree planting	PC comments – please see minutes of meeting held 5 th June 2017	
14.6.17	171914	Columbine Cottage, HR1 4EU Replacement of a wooden garden shed with a single storey summer house	PC no objection to this application	GRANTED 17.7.17
18.6.17	171954	Land Adjacent to Church View, Tarrington Proposed works to Ash (T1) Fell. Ash (T2) Remove limb. See report 12612	The Parish Council note the current boundary dispute. The Parish Council have noted that the tree to be felled (T1) is now in leaf, covered in ivy but believed to be otherwise healthy	14.7.17 Trees covered by TPO – Consent Granted
19.7.17	172017	Land at No1 Garbrook, HR1 4JF Erection of a pair of semi detached dwellings	PC no objections to this application.	GRANTED 25.7.17
5.6.17	172021	Leys Farmhouse, Leys Farm, Tarrington, HR1 4EX Proposed internal works including removal of an internal load bearing wall and attached marble work surface to create an open plan kitchen dining room	PC no objections to this application.	REFUSED 14.8.17
	171777	Land Between Garbrook and Little Tarrington Common Road, Little Tarrington, HR1 4JA (amended application) Proposed mixed use development comprising 15 dwellings including 5 affordable, 2 live-work units and associated roads and footpaths, junction improvements, sustainable drainage, informal public open space, hedgerow and tree planting	A vote was taken, the result was 4 for, 2 against. The Parish Council thus support the application but would draw attention to the caveats in their previous reply dated 9 th June	
	173340 & 173342	Oak House, Tarrington, HR1 4JF Proposed garage block, front porch and conservation roof light.	PC Comment: The Parish Council have no objections	
	172964	3 Pound Close, Tarrington, HR1 4AZ Proposed first floor side extension to form 2 bedrooms	PC Comment: The Parish Council have no objections	