

**TARRINGTON PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL AT THE LADY EMILY
COMMUNITY HALL ON THURSDAY 27th MAY 2021**

PRESENT:**Chairman:** Cllr Janette Ward**Councillors:** Robert Hodges, Ian Howard, Phil Avery, and Robin Hodgson.**In attendance:** Helen Tinson (Acting Parish Clerk) and Ward Cllr John Hardwick.**Public:** 6

- 84. ELECTION OF CHAIRMAN** ... Cllr Janette Ward opened the meeting as outgoing Chair to welcome members of the public and to request nominations for the position of Chair for the forthcoming year. Cllr Ward was proposed and seconded by Cllrs Hodges and Howard respectively, and duly elected by majority of votes. Cllr Ward signed her Declaration of Acceptance of Office.
- 85. ELECTION OF VICE CHAIRMAN** ... Cllr Robin Hodgson was proposed and seconded by Cllrs Hodges and Howard respectively, and unanimously elected. Cllr Hodgson signed his Declaration of Acceptance of Office.
- 86. APOLOGIES FOR ABSENCE** ... none received.
- 87. TO FILL CURRENT VACANCIES BY CO-OPTION** ... it was agreed to defer this agenda item.
RESOLVED ... this item is deferred to the next meeting.
- 88. DECLARATIONS OF INTEREST** ... none declared.
- 89. OPEN SESSION**
- 89.1 Verbal report from Ward Councillor John Hardwick contained the following points:
Herefordshire Council
- The new Chief Executive, Paul Walker, started his new role on the 4th May 2021, has settled well and is meeting all council staff. He is focused on improving the council's performance and has 'hit the ground running'.
 - 30 new electric 'Beryl' bikes were launched in March and recorded over 700 journeys in the first three days.
 - The press reported a poor review of children in Herefordshire Council's care. The Director in that sector has resigned and a new interim director has been appointed. A £5.2million budget has been set aside for an independent review into the care of all children in HC's charge which is to be overseen by Central Government.
- Balfour Beatty Living Places
- A higher percentage of the budget this year will be concentrated on improving drainage across the county and riparian owners will be encouraged to undertake the work they should be doing.
- 89.2 Public questions ...
- A query was raised concerning a parking issue in Barrs Orchard and land owned and managed by Platform Housing. It was agreed to add this to the next agenda for discussion.
RESOLVED ... this item is to be added to the next agenda.
- A query was raised concerning the progress of the TRO to reduce speed to 40mph through Garbrook.
RESOLVED ... that Cllrs Ward and Hodges would seek clarity on the current position.

A member of the public raised a concern about the quantity of litter at Garbrook and asked if a bin could be sited there.

RESOLVED ... to consult with BBLP and request a new bin at this location.

A query was raised concerning the hedge alongside the new development at Garbrook which is causing the pathway to become very narrow and requires walkers to step into the road to pass. A resident reported that the developer has committed to cutting it back to improve the width of the footpath.

90. MINUTES OF THE PREVIOUS MEETING – 8th MARCH 2021

RESOLVED: the minutes were approved as an accurate record of the meeting. It was noted that the payments approved will be paid by the new Clerk once appointed.

91. PLANNING:

91.1 Application P211438/FH. 4 Leys Farm, Tarrington: proposed single storey extension to detached garage and install chimney flue to house. Members considered the application and raised no objections.

RESOLVED ... to submit comments accordingly.

91.2 Application P211425/F. The Tomkins, Tarrington: proposed change of use of land to domestic curtilage and erection of detached garage, plant room and cycle store with studio loft over ancillary to main dwelling. Members were asked to consider the application and notify Cllr Howard of any objections.

RESOLVED ... for Councillors to feedback comments to Cllr Howard and for Cllr Howard to submit comments to Herefordshire Council.

92. FINANCE:

92.1 To note current bank balances – members noted the balances and asked that they be uploaded onto the website by the new Clerk once appointed.

92.2 To consider the following payments:

92.2.1 Annual Insurance Cover with Zurich ... £305.18

92.2.2 Annual Membership with Herefordshire Green Network ... £50.00

92.2.3 HALC invoice for recruitment of Clerk/RFO ... £200.00 + £40.00 VAT

92.2.4 Internal Audit Fee ... £200.00

RESOLVED: All payments were approved and are to be paid by the new Clerk once appointed.

93 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)** ... Members considered the documents circulated by HALC:

93.1 To consider the internal audit report - **RESOLVED:** to approve the internal audit report.

93.2 To approve and sign the Annual Governance Statement for 2020/21 - **RESOLVED:** to approve and sign the Annual Governance Statement for 2020/21.

93.3 To consider and approve the accounting procedure is to continue on a receipt / payment basis.

RESOLVED: the accounting procedure was approved.

93.4 To consider eligibility for audit exemption and sign the certificate - **RESOLVED:** that the Council is eligible to be exempt from an external audit and to sign the certificate.

93.5 To consider the dates for the public to exercise their rights – **RESOLVED:** to set the dates of the period for the exercise of public rights as Monday 14th June to Friday 23rd July 2021.

94 HIGHWAYS/FOOTPATHS/GREENSPACES;

94.1 Footpath's update – concerns were raised about the condition of Durlow Lane following usage of heavy machinery in poor weather. A report has been made to the Locality Steward.

RESOLVED: for Cllr Hardwick to follow up with the Locality Steward.

94.2 It was noted that Fownhope PC no longer require the hire of the SID as they have now purchased their own. Thanks were offered on behalf of Fownhope PC and reciprocated by Tarrington PC.

- 95. JUBILEE GREEN:** Members received a quotation of £518.40 including VAT for the installation of new picnic tables on Jubilee Green. It was noted that the Parish Council are required to choose the type of picnic table required. A quotation to install a gate is believed to be with HALC.
RESOLVED: to accept the quotation from Richard Mills, Lengthsman, for £518.40 including VAT to install before the Summer. A site meeting is to be held on the 10th June to agree exact locations.
RESOLVED: to consider the quotation to install a gate at the next meeting.
- 96. MATTERS RAISED FOR NEXT MEETING: 12th July 2021, 7.30pm at the Lady Emily Community Hall**
 96.1 To fill current vacancies by co-option;
 96.2 To consider a parking issue in Barrs Orchard;
 96.3 To report status of TRO to reduce speed limit to 40mph at Garbrook
 96.4 To consider a quotation to install a new gate;
 96.5 To consider Employment Contract within confidential session;
- 97. EXCLUSION OF THE PRESS AND PUBLIC:**
TO RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest.
- RESOLVED:** to exclude the press and public for the following item to be considered. Members of the public left the meeting 8.16pm.
- 98. EMPLOYMENT OF A NEW CLERK/RFO:**
 98.1 Members received a report from the Interview Panel recommending that Paul Hayden be appointed as the new Clerk/RFO.
RESOLVED: to appoint Paul Hayden from 28th May 2021 at Salary Scale Point 23.
 98.2 To consider terms of employment contract ... there was no contract available to consider and it was agreed to defer this item to the next meeting.
RESOLVED: to defer this item to the next meeting.

There being no further business the Chairman closed the meeting at 8:21pm.

SIGNED DATE

These minutes were approved and signed at the parish council meeting held on Monday 12th July 2021.