

TARRINGTON PARISH COUNCIL (TPC)

MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL HELD ON MONDAY 13TH MARCH 2023 AT 7.45 PM IN LADY EMILY COMMUNITY HALL

Present: Cllrs Gillian Board, Jakki Cunningham, Paul Grey, Robert Hodges, Robin Hodgson (Chairman), John Tallis, Janette Ward.

In attendance: Cllr John Hardwick (Ward Councillor).
Paul Hayden (Clerk).

Public: Two.

19/23 APOLOGIES

Apologies received from Cllr Howard.

20/23 DECLARATIONS OF INTEREST & WRITTEN DISPENSATION REQUESTS

No interests declared or written dispensations requested.

21/23 PUBLIC SESSION

21.1/23 Cllr Hardwick's did not give his customary report on Herefordshire Council activities due to being in 'purdah' the term used to describe the period between the time the Local Government Election is announced and the date the election is held (4th May 2023). The Chairman thanked Cllr Hardwick for all his support, guidance and hard work on behalf of the parish council.

21.2/23 There were no local resident views raised on parish matters.

22/23 MINUTES FROM THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON MONDAY 9th JANUARY 2023

RESOLVED: These minutes were approved as an accurate record of the meeting and signed by the Chairman.

23/23 MILK VENDING MACHINE

George Clay from Showie Court, Monkhide, talked to Members about the possibility of installing a milk vending machine of the type he has installed at Yarkhill Village Hall in Tarrington to serve the local community with organic milk, milk shakes, butter and cheese all produced with organic milk from their farm.

RESOLVED: Members are supportive of the idea and asked the Clerk to liaise with Mr Clay on infrastructure requirements in order to identify possible sites.

24/23 PLANNING

There were no planning applications for Members to consider at this meeting.

25/23 ROAD SAFETY

Members considered this item. It was NOTED that TPC are still awaiting a response from Balfour Beatty Living Places (BBLP) on their road calming submission to the Herefordshire Council Village Safety Initiatives Scheme.

The gully at the junction of Church Lane and School Road is still blocked despite recent Balfour Beatty action. The problem is complicated by a broken drain-pipe and was escalated to a drainage technician on the 4 January 2023.

The foul water issue has yet to be addressed by the property owner.

RESOLVED: Cllr Hodges will continue to monitor the blocked gully and report back on progress at the next meeting. Cllr Hodges will again speak to the owners of the property about the foul water issue and report back at the next meeting.

26/23 WEST MERCIA POLICE COMMUNITY CHARTER

The Safer Neighbourhood Team (SNT) carried out speed enforcement along the A438 in Tarrington on Sunday the 12th March 2023.

Cllr Board reported that the promised speed data survey in Garbrook was in place last week. A request for community priorities has been received from West Mercia Police Community Charter for Q2 of 2023. Road safety, including speeding and dangerous driving through Tarrington on the A438, remains the key priority for TPC and will be communicated to West Mercia Police.

RESOLVED: Clerk requested to progress speed enforcement, speed data collection and send Community Charter Q2 priorities to West Mercia Police.

27/23 SID & S106 FUNDS

Herefordshire Council S106 team have confirmed that the remaining £3,937.42 of S106 funds received for Highways gain will be paid to TPC as reimbursement for the purchase and installation of the two Speed Indicator Devices (SIDs) for speed reduction purposes. It was NOTED that the two SIDs have already been purchased.

It was also NOTED that TPC are still awaiting a response from Herefordshire Council (HC) on the TPC assessment request for the new SID location at Garbrook.

RESOLVED: Cllr Hardwick will speak to the HC officer in charge to progress this request.

28/23 FINANCE

28.1/23 Members approved the financial reports from the Responsible Finance Officer (RFO).

28.2/23 Members considered all the invoices listed by the RFO.

28.2.1/23 White Digital Annual SSL Certificate for village website INV-17857 £90 plus VAT.

28.2.2/23 Richard Mills inv. no. 2625 erection of footpaths noticeboard £175.90 plus VAT.

28.2.3/23 HALC affiliation & subscription fees inv. no. H1739 £457 plus VAT.

28.2.4/23 Clerk's January & February 2023 salary £857.42.

28.2.5/23 Clerks expenses to 13 March 2023 £235.78.

28.2.6/23 RJ & JR Barrell inv. 0473 for hedge trimming £95 plus VAT.

28.2.7/23 Reimbursement Cllr Cunningham sign expenses £73.78.

RESOLVED: All invoices approved for payment.

28.3/23 Members considered the Tarrington Village Website costs for 2023/24.

RESOLVED: Members approved the estimated costs and will consider individual invoices when presented during the financial year.

29/23 FOOTPATHS

Members considered the Parish Footpath Officer's report. Key points included:

- New footpaths noticeboard has been installed and new footpath maps are being produced by Cllr Ward.
- The broken stile at Orchard Hill on TR6 reported 13 July 2022. Reported again at the beginning of March.
- Broken stile opposite The Vine TR10 reported to Herefordshire Council PROW.
- The broken hand rail on bridge TR15 to Durlow reported 29 October 2022. Continuing to monitor.
- Herefordshire Council PROW team have investigated the newly installed gate on Tarrington Common Road following residents concerns that the gate may prevent access to the footpath.

RESOLVED: Cllr Cunningham to speak to landowner and obtain consent to repair broken stile on footpath TR6.

RESOLVED: Clerk requested to write to the parish Lengthsman to repair broken stile on TR6 once consent obtained.

30/23 SIGN FOR JUBILEE GREEN GATE

Cllr Cunningham has ordered the sign for the gate at Jubilee Green and will advise Members when it arrives to arrange installation.

31/23 TARRINGTON VILLAGE WEBSITE ADMINISTRATOR

The new website administrator has made contact with TPC. Members thanked the outgoing administrator Deborah Wells for all her hard work and sent their best wishes in her new home.

32/23 PARISH LENGTHSMAN SCHEME

There is a new Lengthsman Grant Scheme with funding available until the 31st March 2027 based on a fixed amount of £94.15 per kilometre of combined U and C roads in the group parishes.

RESOLVED: Clerk requested to complete and submit agreement to BBLP.

33/23 GROUNDWORKS UK NDP UNDERSPENT GRANT REPAYMENT REQUEST

TPC has received a demand for the repayment of £2,205 grant underspend for the Neighbourhood Development Plan (NDP). This relates to the 2018/19 financial year. The Clerk has negotiated an extension of the grant period to include the final NDP which went to referendum in 2022.

RESOLVED: The Clerk requested to progress and keep Members informed.

34/23 LOCAL GOVERNMENT ELECTIONS (PARISH) 4th MAY 2023

The Clerk talked Members through the nomination packs.

35/23 MATTERS RAISED FOR THE NEXT SCHEDULED MEETING ON MONDAY 15th MAY 2023

Election of Chairman, Vice-Chairman and other officers.

Road Safety.

West Mercia Police Community Charter and speed enforcement.

SID & S106.

Milk vending machine.

Footpaths report and outstanding actions.

New parish noticeboard for the new development at Little Tarrington.

There being no further business the Chairman closed the meeting at 10.20 pm.

SIGNED.....

DATE.....

These minutes were approved and signed at the Annual Meeting of Tarrington Parish Council held on Monday the 15th May 2023